



**Allison Family Mediation Services, Suite 4, Leeds Media Centre, 21 Saville  
Mount, Leeds, LS7 3HZ**

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**Head office phone number: 0113 3350650**

## **Family Mediation Fees**

### **Mediation Information and Assessment Meeting [MIAM] Per Person including VAT**

<b>Activity</b>	
MIAM	£120
MIAM Premium <i>evening appointment, 5.30pm onwards</i> <i>25% extra</i>	£150
COURT FORMS / MIAM Certificates	
C100	£30
Form A	£30

### **Joint mediation session fees Per Person and including VAT**

<b>Category of Work</b>	<b>Cost per 60 minute session each person</b>	<b>Cost per 90 minute session each person</b>	<b>Average number of sessions to resolve</b>	<b>Fees for mediation summary</b>
Child only	£150.00	£225.00	1 to 2	Session notes free  Mediation Summary £60
All Issues Mediation (Financial matters and or children)		£225.00	3 to 4	Session notes free [If Schedule prepared in advance of the meeting].

*If after an AIM session a Schedule and or detailed paperwork is required. A quotation will be provided, all costs to be agreed in advance of work been undertaken. Providing a quotation allows us to tailor the fee to work involved and the paperwork involved.*

DRAFT Schedule <i>before Property &amp; Financial matters discussed</i>	£150.00			<b><i>Privately paying clients</i></b>
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*When you are funding mediation privately we ask you to complete your financial packs together with documents in support and return this to us as soon as possible / no later than 48 hours before you mediation meeting so we can prepare a Draft Schedule to email for use in the meeting.*

*We find if we compile this from financial packs outside of the session, this allows you both to make an informed decision within the session and make the most effective use of your time to negotiate a settlement. We often find this reduces the number of meetings required.*

#### **Final Paperwork Fees Per Person and plus VAT**

<b>Final paperwork</b>	<b>Standard final paperwork Fixed fees</b>	<b>Non standard final paperwork</b>
<u>Child only</u> Memorandum of Understanding - Preparation of parenting plan	£150.00	<i>If substantial issues and a lengthy MOU is required we may need to revise this fee to be comparable with the hours required to complete. This will always be agreed in advance.</i>

<u>All Issues Mediation</u> <u>(Financial matters</u> <u>and or children)</u> <ul style="list-style-type: none"> <li>- Memorandum of Understanding</li> <li>- Open Financial Statement</li> <li>- List and compilation of all financial documents [Mutual exchange in zip files]</li> </ul>	No fixed fee	<i>Quotation provided. All costs agreed in advance. Dependent on work and paperwork involved.</i>  <i>In sending out a detailed quotation you can see you will only be charged for work required in accordance with the volume of paperwork involved.</i>
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**Co-mediation [2 professionals involved] sessions can be arranged as required at additional cost and time. No additional premium charge is made for Evening mediation meetings.**

### **Child Inclusive Mediation**

A quotation will be provided, due to a set process and variables due to the possible number of children involved. All costs to be agreed in advance of work being undertaken. This is a set process which safeguards children.

Process : -

- First joint mediation meeting – 60 minutes or more [parents only]
- Preparation for child consultation [Information for parents, approval of information to be sent to child and letter sent to child to invite them to child consultation]
- Child Consultation meeting - 45 minutes per child and preparation of notes to feedback to parents
- Feedback meeting- 2 hours plus [generally it is calculated as 30 minute feedback per child and 90 minutes thereafter].

Session fees and paperwork will be similar to above. A quotation [full breakdown of costs] can be provided on request. Generally CIM is considered after MIAMs or the 1<sup>st</sup> mediation meeting.

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*We are contracted with the Legal Aid Agency to undertake publicly funded mediation*